



KANEPACKAGE PHILIPPINE INC.

MINUTES OF THE MEETING

Date: 23 07 12 Time Start: 0:25 Time Finished: 0:35 Venue: DIECUT AREA.

ATTENDEES:

Name	Dept.	Sign
<u>Mano Loran</u>	<u>Prod</u>	<u>[Signature]</u>
<u>Josue Rosale And</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>Yosue Rosale</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>JERON R. MADRER</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>Ricardo P. Sandoz</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
<u>KEVIN DAZ</u>	<u>PROD</u>	<u>[Signature]</u>

Name	Dept.	Sign

AGENDA:

PROBLEM ENCOUNTERED OF ITEM 514789100 PAD SLEEVE
(INVERTED OUT)

MINUTES:

LOT SIZE: 2300 PCS
REJECT QTY: 350 PCS
JO: 30966

* CAUSE ANALYSIS:

- W1: AN INVERTED OUT OCCURRED DURING DIECUT PROCESS
- W2: THE FEEDER OPERATOR MADE A MISTAKE IN LOADING THE ITEM AT THE REPER AREA
- W3: THE FEEDER OPERATOR FAILED TO VIEW THE CHECK POINTS WHILE FEEDING THE ITEMS
WITHIN CAUSE A HIGH RATE OF REJECTS.

* ACTION PLAN:

1. RE-EDUCATE THE OPERATOR ABOUT THE PROBLEM AND THEIR CHECK POINTS
2. THE OPERATOR WILL REPORT TO THE SUPERVISOR/LINE LEADER FOR ANY ABNORMALITIES ENCOUNTERED
3. WHEN FEEDING THE ITEMS ALWAYS CHECK THE SIDE AND PROPER WAY OF LOADING OF ITEMS TO AVOID AN INVERTED OUT.

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